

# The Hong Kong Orthopaedic Association

## Regulations Governing HKOA Research Grants

1. The Hong Kong Orthopaedic Association (“HKOA”) provides funding support for the enhancement of basic or clinical research related to orthopaedics and traumatology.
2. An applicant must be a fellow or member of HKOA to be eligible to apply for the research grant.
3. There are 2 rounds of grant application each year. The applications should reach the HKOA Honorary Secretary before March 31 or September 30 of each year. Applications received after such dates will be considered in the next round. A Committee appointment by the HKOA Council will consider the applications, and the Council will endorse the decision. One or more projects will be supported for each round, with a total of up to **HK\$25,000**. The applicants will be informed of the results, under normal circumstances, 8 to 12 weeks after the closing date for that round of application.
4. Applications must be made on the prescribed form, which can be downloaded from the HKOA web page. Applicants must provide all information required in the form, and the Committee reserves the right not to consider an application which is incomplete or not in the specified format.
5. The Committee appointed by the HKOA Council may seek advice about an application from whatever source it thinks fit; and reserves the right not to provide financial support for a proposed project or to provide only partial funding for a project; and will not entertain any appeals against the funding decisions, or any request for supplementary funding.
6. The grants are administered according to those budget sub-heads with funds assigned to them at the time the budget is approved. The principal investigator must keep track of all documents or receipts related to the requisitions for equipment, consumables and services for latter reimbursement. Equipment and other items purchased with the grants remain the property of the HKOA.
7. Extensions beyond the project completion date specified in the award letter will not be allowed.
8. Principal investigator must submit interim and / or final reports. Projects will be assessed following receipt of final reports on the basis of the outputs achieved.
9. The findings of the project must be presented in the Hong Kong Orthopaedic Association Annual Congress within 12 months after the completion of the project.
10. A suitable acknowledgement of the HKOA’s support must be included in any report, publication or other output arising from a research project funded wholly or partially by the HKOA.